

Dailard School Foundation

a parent teacher collaboration

Activities & Events (A&E) Meeting Agenda September 19, 2024

Welcome! / Introductions

What is “Activities & Events”?

- Any event during the school year that is planned by the Dailard School Foundation (DSF), using DSF funds.
 - School Events: Are put on for the Dailard School community, with the goal of providing fun activities for students and their families
 - Fundraising Events: Events that reach the Dailard community, as well as local businesses, and have an ultimate goal of raising money for the Foundation
- The mission of the DSF is to provide financial, human, and program resources to expand education opportunities for students at Dailard.
- 100% Supported by volunteers.

-

Volunteers are necessary and we need your help!

- Any amount of help is appreciated and needed (one event, lots of events or for years to come).
- Share your special talents with us!
- No experience necessary!
- Clearance Paperwork needed for in-class interaction with students.
- No clearance needed for DSF events after school hours.

Various levels of volunteering:

- *Chair/Co-Chair*
 - Manages the event from start to finish, with support from A&E Chair
 - May have a committee

- *Committee Member*
 - Manage a specific area of an event from start to finish, with support from Chair/Co-Chairs
 - Examples: Prizes for Jogathon, booking food vendors, online auction, setting up A/V needs

- *Day of Event Shifts (Set up, during, after)*
 - Shifts range from 30 minutes to 2 hours
 - Includes selling food/drinks, decorating, helping kids shop at Holiday Bazaar, passing out popsicles and water at Jog-a-thon, setting up for Grandparents and Graham Crackers Day or Teacher Appreciation Week, clean-up after

EVENTS

Neon Dance September 20 (*Chair: Megan Secviar*)

- ❖ Hosted in the MPR, 6-8pm with DJ Party Pam
- ❖ Concessions sold by DSF; 5th grade candy/glow stick sales
- ❖ Trying this year with an increase in parent responsibility outside; volunteer monitors scheduled every 30 minutes

Movie Night September 27 (*Chair: Megan Secviar; 5th Grade Sales; Elvy Morey*)

- ❖ Movie projected on the back field - Nightmare Before Christmas (1 hr. 16 min)
- ❖ Encouraging families to wear Disney Gear
- ❖ Concessions sold to benefit the 5th Grade
- ❖ Families bring blankets/chairs

Dolphin Pledge Drive October 1 - 31 (*Chair: Jenn Green*)

- ❖ Kick off fundraising for the year!
- ❖ Funds create an environment that is student focused and enriches the lives of our students
- ❖ DSF Funds: school assemblies, field trips, art consultant and supplies, educational computer software, family dances, PE Programs and Equipment and so much more!

Fall Festival October 25 (*Chair: Megan Secviar*)

- ❖ A carnival themed experience with attractions like Petting Zoo, Obstacle Course, Water Dunk Tank, food vendors, games and more.
- ❖ Lots of Volunteers Needed

- ❖ In addition to parent volunteers we need High School Students, Former Students and we will ask ROTC, Boy Scouts and Girl Scouts to help on the day of.
- ❖ Creating a Spooky Experience and need donated decorations (will be returned before Halloween)
- ❖ Need a volunteer driver to pick up carnival games in Yorba Linda :)

Veteran's Day Assembly November 8 (Chair: Yuri Aguilar)

- ❖ Large Community Event, high attendance
- ❖ RSVP will be sent out to help gauge attendance
- ❖ Sign-Up genius will be sent out for volunteers

Grandfriends & Graham Crackers November 19, 20 & 21 (Chair/Co-Chairs: Kyra Rashid, Elvy Morey & Megan Secviar)

- ❖ Three days of snacks, decorations/crafts, and song performances by students.
- ❖ Scheduled by first letter of Last Name
- ❖ One of largest attended events of the year
- ❖ Several Volunteers Needed including a MC

Holiday Bazaar December 9 - 13 (Chair: Heathre Wade)

- ❖ A room on campus turns into a gift-filled market
- ❖ Students come to school with a shopping list, and parent volunteers help them shop within their budget
- ❖ SignUp Genius will be distributed for the day of event, set-up and break down.
- ❖ Spots go quickly

Spring Dance February 7 (Chair/Co-Chairs: *Sesen Nagash, Beatriz Sosa, Annie Martin*)

- ❖ Hosted in the MPR with DJ
- ❖ Concessions sold by DSF; 5th grade candy/toy sales

**Jogathon March 5 (Primary Chair: *NEEDED*; Second Chair: *Katie Kozlik*, Expo Chair: *Elvy Morey, Leah Turrell & Matt Yanagi*, Sponsor Chair: *Megan Secviar*, Prize Chair: *Amy Urbino*, FunHub Coordinator: *Lauren Frederick*, T-Shirt Chair: *Donna Nelson*)
Committee Members; *NEEDED*; Day of Shifts: *NEEDED*)**

- ❖ Largest fundraiser of the year
- ❖ Students raise money through sponsorships from family and friends
- ❖ Sponsors are businesses from local community
- ❖ Prizes are awarded by laps, funds raised, etc.
- ❖ Several meeting attendees expressed interest in volunteering

Jogathon EXPO February 1 (Co-Chairs: Elvy Morey/Matt Yanagi; Committee Members: *NEEDED*)

- ❖ Highlight event sponsors, giveaways, DJ, free tee shirt
- ❖ 11am - 1pm, Saturday

Variety Show March 12, 13, 14 (Chair: Megan Secviar/ Co-Chair: *Yuri Aguilar, Beatriz Sosa, Annie Martin* Committee: *NEEDED*)

- ❖ All Students welcome to audition, all students will be selected
- ❖ Show nights are scheduled by grade level and may be two nights depending on interest.
- ❖ Most of the work takes time behind the scenes creating a show schedule and lining up each acts individual music, prop needs
- ❖ Show MC's are important
- ❖ One of the most rewarding volunteer opportunities

Multicultural Fair April 11 (Chair/Co-Chair: Sara Hanau & Labrie Asaro)

- ❖ Different Cultures represented by class/grade level
- ❖ Standardize it by having a board and a activity or a snack food item at each booth
- ❖ When students first walk in, they will get a passport to fill with stamps as they move from booth to booth
- ❖ Performances and will represent cultures
- ❖ Dailard student's cultures have priority

Spring Social April 25 (Co-Chairs: Courtney Ware/Elvy Morey)

- ❖ The Lot
- ❖ Parents night out
- ❖ Live Spring Auction (Chair/Co-Chair: *NEEDED*)
- ❖ Online Only Spring Auction (Chair/Co-Chair: *NEEDED*)
- ❖ *Attendees expressed interest in volunteering for auction*

PROGRAMS

Hospitality (Chairs/Co-Chairs: Krista Smith & Rachel Bradley) Committee: Matt Yanagi, one more *NEEDED*)

- Plan and execute all hospitality events, such as ACE Awards, Teacher Appreciation Week and Luncheon, Open House Dinner
- Food, beverage and decorations are involved in all of these events

Yearbook (Chair: Jenn Green, Co-Chairs: *Donna Nelson*, Committee Members: *NEEDED*)

- Committee members (one per grade) to design their grade level pages
- *April Fraley- UTK; Leah (?) - 1st; Rachel Bradley - 3rd; Annie Martin - 4th*

Spirit Wear (Chair/Co-Chairs: *NEEDED*; Committee Members: *NEEDED*)

- Table in front of school
- Online shopping available through The Dolphin Spirit Wear Store at dailard.org
- Spirit Fridays
 - Kim at SKZ fills order, but plan this year is to sell through and replenish special orders
 - Dailard Dad, Dave is printing and designing t shirts that are well liked
- *Coordinate inventory of colored shirts to be available for wearing on Color To School Day*

Garden Club (Chair: *Diana Bergman*)

- Meetings every other Wednesday in the Dailard Garden, 12:20 pm -1:30 pm
- We have a few volunteers currently running this program, but more are welcome.

NEW In-school Garden Program (Chair: *Diana Bergman*)

- Received a \$10,000 grant from Sprouts to create an In-school Garden Program.
- Now hiring a Garden Educator who will teach garden/ag/nutrition lessons for all classes grades TK to 5, once per season (3 lessons per year to each class). Classes anticipated to begin early November.
 - *3 applications have been submitted so far*
- PARENT VOLUNTEERS needed to support Garden Educator during classes.

Dine-4-Dollars (Chair: Jenn Green, Co-Chair: *NEEDED*, Committee Members: *NEEDED*)

- Local restaurants give a portion of proceeds back to Dailard
- Monthly schedule
- *Chili's - Oct. 16th*

Bulletin Boards (Chair: *Megan Secviar*; Committee Members: *NEEDED*)

- Updated Bulletin Boards located on campus
- Before school starts
- Coordinate with special calendared events
- Keep flyers and notices up to date

- Dedicate one board to Heritage/Awareness Monthly events. Possibly include decorating a door.

Additional Notes:

Looking Ahead: *Chair and DSF Board Positions for 2025-2026 (Work alongside current board member):*

1. Fundraising Chair (Board Position)
2. Communications (Board Position)
3. Community Liaison (Board Position)
4. Activities & Events Chair (Board Position)
5. **Performing** Art Chair (Board Position)
6. Vice-President (Board Position)
7. Dining-4-Dollars
8. Family Dances - **chair filled**
9. Pledge Drive
10. Jogathon
11. Variety Show - **chair filled; committee members needed**
12. Spirit Wear - **chair filled**
13. Yearbook - **chair filled**

Potential new Board Members will be introduced to the Current Board at April's Board Meeting. A vote by the current Board secures their position for the 2025-2027 (2 year term) school years.

Next Scheduled A&E Meeting - Oct 17, 2024

Contact Megan Secviar with any questions:

activities@dailard.org

619-758-5923