**Dailard School Foundation**

**Board Meeting Agenda**

**January 14, 2025 at 5:30 pm via Zoom**

**Zoom Meeting: 816 6345 3958**

**Password: 597531**

[**https://us06web.zoom.us/j/81663453958?pwd=T2We8aLGQa3xOlTBdWO8fOOX45fl23.1**](https://us06web.zoom.us/j/81663453958?pwd=T2We8aLGQa3xOlTBdWO8fOOX45fl23.1)

**Call to Order: 5:31pm**

**Roll Call**

| **Eric Wilson ✔** | **Yuri Aguilar ✔** | **Pegah Tomac ✔** |
| --- | --- | --- |
| **Lorie Mckee ✔** | **Jen Benson ✔** | **Jennifer Wan ✔** |
| **Robyn Russell ✔** | **Jenn Green ✔** | **Courtney Ware ✔** |
| **Carlee Yanagi ✔** | **Sara Graham Hanau ✔** |  |
|  | **Elvy Morey ✔** |  |
|  | **Megan Secviar ✔** |  |

Approval of [DSF Board Meeting Notes 11.12.24](https://docs.google.com/document/d/1gk9LDclPuhb6B4c3Ep0u9ya2PsK4R5T5eycdsl_Gxfo/edit?usp=sharing)

* Motion to approve: Yuri Aguilar
* 2nd: Lorie Mckee

**Principal Update:**

* Budget Update
  + Due at the end of this month
  + Lots of cuts are coming, There is a lot up in the air
  + We will need to prioritize what is most important
  + New information coming this Thursday, but might be pushed out until March.

Everything at school is going great

* Lots of sickness is going around. Remind kids to wash their hands frequently.

**Teacher Items:**

* Teacher reimbursement
  + Some teachers are not comfortable with scanning in receipts - they want to submit the form and paperclip their receipts and give it to treasurer
  + Scan Genius is an app that can be used
  + Scans can also be done in the copier and sent right to their email. This is probably more secure than an app.
  + Pegah strongly encourages teachers to submit the receipts digitally.
  + Elvy made it clear if teachers want reimbursements they need to scan their receipts and send to Pegah.
  + Teachers want to know what balance they have left. Teachers can email Pegah asking for their balance at treasurer@dailard.org
* Kindness Week Coin Drive (Mr. Sanfilippo)
  + Instead of toiletry drive, teachers want to do a coin drive for Palisade fire victims
  + Frank Sanfilippo will give cups for coins to each classroom and he will collect
  + After Frank collects all the cash, Pegah will write a check for the money
  + Allow DSF to process these funds for Mr. Sanfilippo’s coin drive and be paid out to the American Red Cross
    - Motion to approve: Jennifer Wan
    - 2nd: Pegah Tomac
    - Approved. Motion is passed

**Agenda Items:**

* Review Board positions opening for 2025-2027 school years
  + Board will need to vote new board members in April to come to the May meeting.
  + **President(open)** - maybe Jenn Green. President does not have to come from the current board if nobody wants to step into the position. It needs to be posted that the position is open. If we know anyone interested, give those names to Elvy and she will reach out to explain what the role entails
  + **Vice President(open)**
  + Communications - Sarah Graham Hanau will stay on. She will be voted in in April for a 3rd year
  + **Arts(open)** - Yuri Aguilar will possibly stay on. Ronnie Sandoval might come on board.
  + Treasurer - Pegah Tomac
  + Secretary - Jen Benson
  + **Community Liaison(open)** - someone might be interested.
  + A & E - Megan Secviar will stay on or is willing to move to another position. She will be voted in in April for a 3rd year
  + **Fundraising(open)**
  + Kara Capriois a SAHM that wants to be more involved with the school
  + Krista Smith could be a good option. Megan knows some others with potential.

**Review Past Events:**

* Holiday Bazaar (review Dollar Tree refund policy)
  + Heathre Wade did not know that if you order online you can't return items for refund
  + We have many lotions that can’t be returned

**Upcoming Events:**

* Jogathon Assembly - Jan 31 at 1:15pm
  + Cami Ledbetter from Kids Edition will lead the warm up that day
  + We want to make signs for the assembly to get the kids excited: 4th and 5th graders can make some signs, some Kinders might want to participate.
  + Signs will be made the week of the assembly.
  + Signs will be regular paper size 8.5 x 11
* Jog a Thon Classroom Visits
  + Need to all remember that although it could be disruptive, this money is important
  + Need teacher patience when there are pop ins with prizes
  + We will work as a team to have a schedule and not interrupt learning
* Jogathon Expo Feb 1, 2025
* Valentines Day for teachers
  + Treats and chocolates to be dropped off for teachers
  + Give teachers the leftover lotions
  + Budget is unknown, won’t be much

**Elvy:**

* Spring Social (w/Courtney, Jennie, Melissa Schmidt, and Diana (auction chair) planning
  + DJ lined up
  + Food vendors (tacos) is lined up
  + Photo booth lined up
  + Need a theme - Cocktails and Dreams?
  + Auction still being planned
* Need more tables (for expo, multicultural fair, and for future events in general.
* 4 tables will be purchased from expo budget - no need to vote
* Costco has tables on sale. How do they compare to the ULINE tables?
* Motion to approve $800 increase to Supply budget for 6 more tables
  + Motion to approve: Wann
  + 2nd: Pegah
  + Approved. Motion is passed

**Megan:**

* Variety Show planning
  + Team of 3 other moms
  + Communication:
    - Permission slips sent out to students
    - Megan will send something to Mr. Wilson to send out to parents on Wednesday- link to a permission slip and a date extension
    - Elvy will make paper copies of permission slips to be sent home by Friday
    - Courtney will massage room parents to send reminders if they didn’t already
  + Get all acts into 2 nights 12th and 13th (not 14th)
  + Cook family with MC one of those nights
  + A lot from last year will be able to be reused

**Pegah:**

* Reimbursement template
  + Went out to all teachers but it was not sent to the board.
  + Pegah will send it out to the board. It is a Google Doc and it will come with instructions.
  + There will be no more paper forms.
  + Idea to add the option of app Genius Scan into the directions.

**Sara Hanau**:

* Multicultural Fair planning on April 11th
  + Planning is going well
  + We have 5 confirmed performances. Goal is 3 more and 8 total to fill the time.
  + We have some businesses that will come in (martial arts, cooking school)
  + Food - Dailard DADs are going to be USA and make hot dogs and hamburgers
  + Snow cone vendor is coming
  + Art teachers multicultural project setup in MPR
  + Activities - passports from booth to booth, map board to pin where students are from
  + Booths are coming from the families. 11 so far. Want 15 more to cover as many cultures as we can.
  + Communication:
    - Sarah is going to put something together to go into a Sunday message to join the meeting and learn more about the event
    - A flier will go out.
  + Sarah can send a list of the cultures that are signed up so far and what food or activity ideas they have.

**Courtney:**

* Teacher Appreciation
  + Starting to brainstorm and get feelers out
* Spring Social in full swing (see Elvy section)

**Jennifer Wan:**

* UTK Rugs
  + UTK teachers want their rugs now, but we had planned out rolling out certain grades each year
  + Pegah says we may have money for UTK to have the rugs this year even if we originally said no. Will this open up a can of worms for other teachers?
    - Teacher feedback is that UTK neds the rugs more than the upper grades
    - 2nd grade teachers will not have issue with this
    - Upper grade teachers don’t even want the rugs
  + Decided we will buy the UTK rugs now
  + Mrs. Sanfilippo's rug will be reimbursed. Pegah will clarify how it was paid for.
  + Make an exception to purchase UTK rugs for Kindig and Floyd this year
    - Motion to approve: Russell
    - 2nd: McKee
    - Approved. Motion is passed
  + McKee will find out what rugs she wants and Jenn Wann will purchase them

**Jenn Green:**

* Will start sending out her yearbook updates
* Jan 28th - Dine for Dollars at Rosati's Italian
* Community event at the Gulls needs to be planned

**Concerns/Announcements:** Can Pegan pay the balance for BMX. She needs to invoice via a link or an email. Yuri will send that over to Pegah.

**Meeting ends at 6:29pm.**