**Dailard School Foundation**

**Board Meeting Agenda**

**November 12, 2024 at 5:30 pm via Zoom**

**Zoom Meeting: 836 6668 7116**

**Password: 853124**

[**https://us06web.zoom.us/j/83666687116?pwd=GhIdafHwIvuCEn1EmnjeSChHZabpOh.1**](https://us06web.zoom.us/j/83666687116?pwd=GhIdafHwIvuCEn1EmnjeSChHZabpOh.1)

**Call to Order: 5:32pm**

**Roll Call**

| **Eric Wilson X** | **Yuri Aguilar** | **Pegah Tomac X** |
| --- | --- | --- |
| **Lorie Mckee X** | **Jen Benson X** | **Jennifer Wan X** |
| **Robyn Russell X** | **Jenn Green X** | **Courtney Ware X** |
| **Carlee Yanagi X** | **Sara Graham Hanau** |  |
|  | **Elvy Morey X** |  |
|  | **Megan Secviar X** |  |

Approval of [DSF Board Meeting Notes 10.8.24](https://docs.google.com/document/d/1OW-Qb_OorCPaLCm87tZi5YURjCx4q3reOGFvRzYjDm4/edit?usp=share_link)

* Motion to approve: Carlee Yanagi
* 2nd: Jennifer Wan

**Principal Update:**

* Veterans Day - big thanks to all
* Garden educator started today- Kevin Laughlin
  + Very knowledgeable
  + Kids really enjoyed it
* 2nd grade winter performance at Patrick Henry 12/18
  + In their media arts center to have a bigger space and opportunity to see the high school
  + 5th graders will open up for the 2nd graders at the event
* Lexia Update
  + Going well
  + Data shows growth. Many students started below grade level and are moving up in levels as they use the program
* ST Math will be cut next year because of district budget cuts
  + District is trying to make cuts outside of the classroom
  + SDUSD is lean compared to other districts - they have cut everything they can cut
  + Other schools that do not have an active community like the DSF will be hit even harder

**Teacher Items:**

* UTK rugs
  + Can UTK teachers buy the rug now and be reimbursed for it next year when it is their turn? Can’t say yes to that now because we can’t speak for the future board that would be making that vote/decision.
  + If they purchase it with their DSF funds, they would be reimbursed to those funds next year if the board approves it.
  + We can’t guarantee the budget will stay the same.

**Elvy**:

* Jogathon -Megan and Jenn Green
  + Planning has started
  + Sponsorship letters have gone out
  + We had 5-6 parents reach out to us right away asking how they could sponsor
  + Megan’s husband’s company will be donating
* New positions next year
  + Need new president (someone on the board)
  + Need new vice president - should be someone considering being president
  + Need new fundraising chair - Krista Smith & Rachel Bradly - maybe co-chair
  + Need new A&E - Jodi Flippo is a hopeful
* February and March will be the hard hitting months to get the message out that we need people
* Asking Mr. Wilson to communicate to staff what positions are open so that it can be a conversation during conferences

**Review Past Events / Megan A& E Update:**

* Fall Festival
  + Map of where all the activities were located would be helpful
  + Mr. Mac shared that he prefers we do the event on a Saturday. A Friday leaves a short time to get ready and kids in afterschool programs have to see the event when they are not picked up yet
  + Petting zoo was great
  + Food truck was successful, pretzel guy consistently comes to our event
  + Icee machine didn’t work
  + We used to charge for the event and kids would get a wristband or tickets. Even if we only charged $3-5, we don’t think people would mind the small cost. Many people came to the event assuming they would need to pay.
  + Need to increase the budget if we want to keep the event as big as it was this year
  + We need more volunteers. Some people didn't show up and others had to cover for them and didn’t get to enjoy the event with their kids.
  + ROTC at PHHS used to help but they were busy this year. This year Navajo softball players came to help.
* Veterans Day Assembly
  + 200+ people came
  + Need to increase budget for the reception because of how many people came
  + We anticipate the event only growing in popularity

**Upcoming Events:**

* Grand-Friends & Graham Crackers Event
  + Nov 19, 20, & 21
  + Moved to November because April is too busy.
  + Going to reuse some of the fall decorations
  + Get food outside and then flow into the MPR for the event
  + Sarah will be the MC for 2 of the 3 days.
  + We are VERY low on volunteers. We might need to make this a 2 day event next year. The same parents keep volunteering.
  + In class volunteer opportunities and help for class parties still fill up just as quickly.
    - How do we mimic that in class volunteer feel into a DSF volunteer event even if we are away from our kids?
    - What if we incorporate the kids in the helping? Order them pizzas?

**Sara Hanau**:

* Multi cultural fair news/updates
  + Not discussed this meeting

**Courtney - Hospitality Update:**

* Yogurt parfaits with our leftover Veteran’s day food for the teachers
* Spring Social
  + Venue is booked - Lot 8 in Mission Valley
  + It will be more relaxed as opposed to a fancy gala
  + Auction? Are we going to do it? Anyone to be the auction chair?
    - At least keep live auction if we can’t do the online auction

**Yuri:**

* none

**Jenn Green - Fundraising Update**

* Pledge Drive
  + Winners announced tomorrow
  + $31k raised
* Dine for Dollars @ Rocket Pizza on the 13th

**Pegah - Treasurer Update:**

* Tax return is being prepared and should be filed on Friday
* QB update
  + First half of 2024 almost done
* New reimbursement template
  + In the works
  + Spreadsheet with 2 tabs and it auto populates the totals
  + Email Pegah with feedback about the template
* Expensify - not going forward with it
  + Upload receipts and it sends it for approval and includes direct deposit.
  + It was way too expensive.
* Krista Dempster Smith (Zoey & Andrew = kids) - does finance and willing to help

**Jennifer Wan:**

* Artbox
  + Don’t have final numbers, but 110 orders as of last Tuesday. 156 orders last year. This was 2 days before the deadline.
  + So, pretty good considering we didn’t have any messages go out about artbox and we ran the program twice in a year.
  + Last year we made about $1500. So we are guessing we will make about $1000.

Holiday dinner - December 13th at Baron Long

**Concerns/Announcements:** none

Meeting ended at 6:15